



Sarthak Metals Limited
Registered Office: B.B.C. Colony, G.E. Road, Khursipar
C.G.- 490011
CIN: L51102CT1995PLC009772
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Tel: +91-0788-2296495

POSTAL BALLOT FORM

Postal Ballot No. :

1.	Name and Registered Address of the Sole/First named Shareholder:	
2.	Name(s) of the Joint Holder(s) (if any)	
3.	Registered Folio No. / * DP ID No. and Client ID No. (*Applicable to shareholders holding shares in dematerialized form)	
4.	Number of Equity Share(s) held	

I/ We hereby exercise my/our vote(s) in respect of the Special Resolution to be passed through Postal Ballot for the business enumerated in the Notice by conveying my/our assent or dissent to the said resolutions by placing a tick mark () at the appropriate box below:

Item	Brief description of the resolution	No of shares held by me	I assent to the resolution (For)	I dissent to the resolution (Against)
1	Special Resolution for Migration from BSE SME Platform to Main Board of BSE.			
2	Special Resolution for listing on the Main Board of National Stock Exchange of India Ltd (NSE)			
3	Special Resolution for Re-appointment of Ms. Rama Kohli (DIN: 01835824) as an Independent Woman Director			

Place:
Date:

Signature of the Shareholder

Instructions:

- A shareholder desiring to exercise vote by physical ballot may complete this Postal Ballot Form in all respects and send it to Scrutinizer, M/s Nilesh A. Pradhan & Co., LLP at B-201, Mulund Goregaon Link Road, Pratik Industrial Estate, Near Fortis Hospital, Nahur (W) Mumbai, Mumbai City MH 400078 IN, in the enclosed postage prepaid self-addressed envelope. However, envelopes containing Postal Ballot Form, if sent by courier at the expense of the

registered shareholder will also be accepted.

- ii. The self-addressed envelope bears the address of the Scrutinizer appointed by Board of Directors of the Company.
- iii. This form should be completed and signed by the shareholder. In case of joint holding, this form should be completed and signed (as per specimen signature(s) registered with the Company) by the first named shareholder and in his absence, by the next named shareholder. Unsigned ballot form will be rejected.
- iv. There will be only one Postal Ballot Form for every Folio/Client ID irrespective of the number of joint holders.
- v. This vote may be accorded by recording the assent in column 'For' or dissent in column 'Against' by placing a tick mark (☐) in the appropriate column.
- vi. Duly completed Postal Ballot Form(s) should reach the scrutinizer not later than 5:00PM on or before August 16, 2021 Postal Ballot form(s) received after this date will be strictly treated as if the reply from the shareholders has not been received.
- vii. In case of shares held by companies, trusts, societies, etc. the duly completed Postal Ballot Form should be accompanied by a certified true copy of Board Resolution/ Authority.
- viii. Shareholders are requested not to send any other paper along with the Postal Ballot Form in the enclosed postage pre-paid self-addressed envelope.
- ix. Voting rights shall be reckoned on the paid-up value of shares registered in the name of the shareholders as on July 15, 2021.
- x. The Scrutinizer's decision on the validity of the Postal Ballot Form shall be final.
- xi. The results of the voting shall be declared on August 19, 2021. The results declared along with the Scrutinizer's Report, shall be placed on the Company's website www.sarthakmetals.com and communicated to the Stock Exchanges where the shares of the Company are listed i.e. BSE Limited.
- xii. Votes will be considered invalid on the following grounds -
 - a) A form other than one issued by the Company has been used;
 - b) It has not been signed by or on behalf of the Member;
 - c) Signature on the postal ballot form doesn't match the specimen signatures with the Company;
 - d) It is not possible to determine without any doubt the assent or dissent of the Member;
 - e) Neither assent nor dissent is mentioned;
 - f) Any competent authority has given directions in writing to the Company to freeze the Voting Rights of the Member;
 - g) The envelope containing the postal ballot form is received after the last date prescribed;
 - h) The postal ballot form, signed in a representative capacity, is not accompanied by a certified copy of the relevant specific authority;
 - i) It is received from a Member who is in arrears of payment of calls;
 - j) It is defaced or mutilated in such a way that its identity as a genuine form cannot be established
 - k) Member has made any amendment to the Resolution or imposed any condition while exercising his vote